



Hononga Aotearoa mo nga Kura Karaitiana

Professional Development Fund

Information/application form

- Purpose** The purpose of the Professional Development Fund is to assist member schools to access NZACS professional development in instances where costs may be prohibitive. This may include, but is not restricted to:
- Costs of travel to NZACS conferences or NZACS regional PD
 - Costs of accommodation at NZACS conferences or NZACS regional PD
 - Costs of releasing a teacher or teaching Principal to attend NZACS conferences or regional PD
- Funds available** The amount available for distribution is set by the Executive on an annual basis.
- Decisions on funding** Funding decisions are made by the Executive. Factors such as geographical isolation, size and type of school, potential benefit of the course and the level of PD support received by schools in recent years will be taken into consideration. Funding will be dependent upon available funds.
- Closing dates for applications** Applications will be considered annually and applications will close early in the year so that flights etc. can be booked well in advance. The closing date will be advertised 2-3 months in advance via email, The Whiteboard and the NZACS website.
- Notification of funding** Applicants will be notified of the outcome of their funding application within a fortnight of the closing date.
- Payment details** If the application is successful, payment of a donation will be made into the school's nominated bank account once registrations for the conference or course have been received.
- Completing the application** Please fill in the relevant details on the following page and then email to: secretary@nzacs.nz or post to the address below.

Mrs Sarndra Rauzi
Secretary to the Executive
New Zealand Association for Christian Schools
119 Mihaere Drive
Kelvin Grove
Palmerston North 4414

Please fill in the following information as applicable:

School details	
Name of school	
Name of Principal	
Attendee details	
Name of person/s attending the course/conference	
Position/s in school	
How many years has he/she or they worked in Christian schools?	
Reason for this particular person or persons attending the course or conference	
Course or conference details	
Course/conference/meeting venue	
Name of course/conference etc.	
Cost of course/conference etc.	
Travel/accommodation costs in addition to course/conference cost	
Release time costs in addition to course/conference cost	
Total cost	
Amount requested	
Please indicate how much assistance would you like from the Association	
Please provide any further information related to why you are applying for assistance	
School bank account details	
Account name	
Account number	
Reference details (if desired)	